



# OXFORD ACADEMY ADMISSIONS CHECKLIST

Use this checklist to help you gather the information you need to complete the Oxford Academy online application.

- ☐ **5th Grade Final Report Card (End of Year, June)**  
The school name must be included. Students must have earned the highest grades possible (3's and 4's on a 4-point scale, 3s on a 3 point scale, A's and B's on an A-F Scale, or equivalent based on grading scale). Citizenship/Behavior, effort, and attendance must have a satisfactory or above marking to be considered for admissions. **Citizenship, effort and attendance must be included on the Final Report Card to be considered for admissions. Transcripts are also accepted as long as they include the required information listed above.**
- ☐ **4th Grade Final Report Card (End of Year, June)**  
Same requirements as the 5th Grade Final Report Card. **Citizenship, effort and attendance must be included on Final Report Card to be considered for admissions. Transcripts are also accepted as long as they include the required information listed above.**
- ☐ **5th Grade CAASPP or SBAC Results - Official State Report**  
Students must "meet standard" or above in areas of English Language Arts and Mathematics. Other national standardized test (ex: Iowa, Stanford, or other) may replace the SBAC, *if and only if*, the student did not take the CAASPP or SBAC.
- ☐ **Most Current Residence Verification Document**  
Provide ONLY 1 of the following: most recent gas, electric, water bill, rental agreement, or mortgage statement. The document must have the parent name and address printed. If the name is under a different person, please complete the Residence Verification Form within the online application.  
  
*Residence Verification Form:* <https://oxford.auhsd.us/files/user/3598/file/ResidenceVerification.pdf>  
  
Students must be living within the Anaheim Union High School District boundaries when application is submitted and throughout their enrollment at OA to apply as an AUHSD resident student. All applicants residing outside of the AUHSD boundaries must apply as an inter-district applicant. Address verification is subject to AUHSD home visitation.  
  
***NOTE: Falsification and omission of information will result in the student being ineligible for admission. If living situation meets the requirements of the Homeless Assistance Act, please inform the Registrar.***
- ☐ **Short Answer Question Responses**  
You will find this document within the application. Make sure to download, print and upload it with your responses (This document will be posted on our website once the application window opens). **Students must write their response by hand and only write within the space provided.**
- ☐ **Teacher Contact Email for Teacher Reference Form**  
Please provide us with a teacher (only 1 teacher) **professional/work email** contact from your **5th Grade** school year. No personal email addresses will be accepted. If your previous teacher is not available, then one of your teachers from this school year (6th grade) will be acceptable. Oxford Academy needs this email contact to send the Teacher Reference Form to your teacher reference. Please communicate with the teacher you are using as your reference in advance so they are aware and agree to complete your reference. Applications with incomplete references will not be processed.
- ☐ ***ONLY IF APPLICABLE.* Copy of IEP or 504 Plan Documents**  
These documents are required if you have an IEP or 504.